

How to Apply to the Online Master of Education (M.Ed.) in Counseling

1

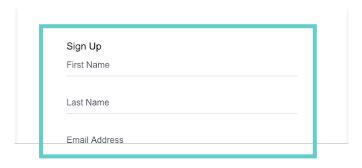
To start your application, please visit our application portal.

Note that this portal is used for all graduate programs at William & Mary.



2

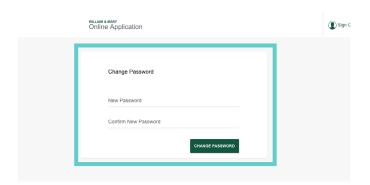
Enter your information, including your preferred email address, to create an account.



3

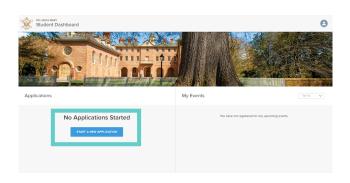
You will receive an email with a link to begin the process. **Click the link** in this email, which takes you to a page where you should create a password for your account.

Note: The page says "Change Password," but you will be creating a new one the first time you log in.



4

Next, you will see a Student Dashboard page. Click "**Start a New Application.**"





5

You will then be prompted to select your preferred: level, school, program and term.



Select the following:

• Level: Graduate

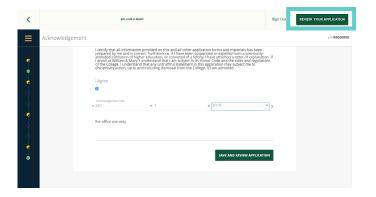
• School: School of Education

Program: Online Master's in Counseling
Term: Select your preferred start term

Then, click "Start Application."

7

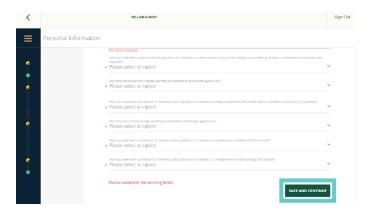
When you have completed the application and are ready to submit, click "Save and Review Application."



6

You will then be prompted to complete the following application sections:

- Personal Information
- Virginia Department of Education Personal History Questions
- Address Information
- Program Information
- Undergraduate
 Academic History
 (upload your
 unofficial transcripts)
- GRE Scores
- Experience (upload your personal essay and resume/CV)
- Recommendation
- Residency
- Acknowledgement



Complete the fields, and click "Save and Continue" to progress through the sections.

You can save your work at any point and return later to complete your application.

8

Complete any missing or invalid information and click "**Submit Application**" when you're done.

